

Subfile/OSE File Query: This query will connect a subfile number with the current water right file number. The report selection criteria include subfile number, cause/case number, basin, and/or subbasin. The query results include current owner name(s), OSE file number(s), use, subbasin and subfile number. Select the water right file number (in blue) to go to the Water Right Summary screen.

Definitions:

Subbasin: A smaller part of a basin that consists of unique stream systems within the overall basin.

Subfile File Number: A unique identifier assigned to each water right file by the District Court. This may or may not have a Water Right File number assigned to it at the time of adjudication.

Cause/Case Number: A Case Number is a court assigned number. Historically, Case Numbers were issued as Cause Numbers.

Water Right File: A compilation of all transactions and events associated with a particular water right.

Water Right (WR) File Number: A unique identifier assigned to each water right file consisting of three parts: An Alpha Basin Designator (basin), A five-digit (with leading zeros) numeric core number, and, if applicable, an alpha/numeric suffix.

Searches:

Subfile Search: Enter the subfile, basin and/or subbasin as criteria for the search.

Cause/Case Search: Select the cause/case number to query for from the selection list.

Wild Card Search. The wild card is the asterisk symbol (*). If used before and/or after a string of characters it will return all records that contain that string.

For example: The subfile number may have been recorded on legal documents as:

CHCC-003-0008

or

CHCC-003-0008-A

or

CHCC-003-0008-B

etc.

If your initial query cannot find the subfile you are looking for try using the wild card with variations such as:

CHCC-003-0008*

003-0008

The first will return all subfiles beginning with CHCC-003-0008. The later will return all subfiles containing the numbers 003-0008.

Punctuation:

Punctuation may or may not have been entered with the subfile. If your query does not return the expected results try it with and without punctuation.