

Water Right Summary Query. This query returns detailed information concerning individual water rights. The query is accessed using the water right file number, the current owners name, previous owners name or a previous applicants name.

Definitions.

Applicant Other Than An Owner Of Record. Person(s) or entities that filed an application with the OSE on a water right who are not listed as a current or former owner of record (see discussion below.)

Current Owner Of Record. The person(s) or entity currently recognized by the OSE as the owner of the water right.

Event. OSE actions or required applicant submissions that occur in the development and perfecting of a water right. See help for event types and codes.

Owner End Date. The date a new owner of record recorded the change of ownership with the OSE.

Transaction. An official OSE document, which creates, defines, or changes a water right; or is an action of the State Engineer. See help for transaction types and codes.

Water Right File. A compilation of all transactions and events associated with a particular water right.

Water Right (WR) File Number. A unique identifier assigned to each water right file consisting of three parts: An Alpha Basin Designator, A five-digit (with leading zeros) numeric core number, and, if applicable, an alpha/numeric suffix.

Conversion Transactions. Conversion transactions consist of data brought over (or converted) from the OSE's previous database. The data remains in the current system as an indicator a permit may exist however the information should not be considered reliable. These permits are reviewed, updated and the status changed as the files are abstracted by OSE staff (see map or list of completed and in-progress areas).

SEARCHES:

WR FILE NUMBER SEARCHES. Enter the basin, number and suffix (if applicable) of the file number.

OWNER NAME SEARCHES: This selection can be used to search for current and previous owners of record or applicants other than an owner of record.

Applicants Other Than An Owner Of Record. Applications for permits and approved permits do not by themselves change the OSE owner of record of a water right. One of the following instruments is required to change the owner of record:

A water right change of ownership form filed with correct documentation

A water right license is issued

A Hydrographic Survey is filed with the court

A Water Right Adjudication Offer of Judgment is issued

An Order of the court

If you have previously applied for or received a water right permit but are not an owner of record you can use this tool to query for your file.

IMPORTANT NOTE. If you previously acquired a water right but have not changed ownership with the OSE you need to file a WR form WR02i or (for individuals) or WR02c (for corporations) with your Water Right District Office. The forms with instructions and office locations are available on the OSE website.

General Name Search Rules. Names are generally entered as they appear on the water right document. It is not uncommon for names to be provided in similar but different ways, if the name you query on does not provide the expected results use the wild card search.

Wild Card Search. The wild card is the asterisk symbol, *. If used before and/or after a string of characters it will return all records that contain that string. It can be used in both the last and first name fields.

For example: The full name John H Doe Jr may have been recorded on water right documents as:

John H Doe Jr

John Doe

J H Doe

John Henry Doe

etc

If your initial query cannot find the name you are looking for try using the wild card with variations such as:

First name **J***

Last Name ***Doe***

This will return all records where the first name begins with “J” and the last name contains the string “Doe”.

Punctuation. Punctuation may or may not have been entered with the name. If your query does not return the expected results try it with and without punctuation.

Example: John H Doe Jr may have been entered as: **John H Doe Jr** or as **John H. Doe Jr.**

Naming Conventions:

The First Name Field: Contains the first name and middle initial.

Mr and Mrs. These titles are generally not entered, an exception occurs when an owner is listed as Mrs followed by the husband's name, in this case the first name field may contain "**Mrs John**" and the last name field will contain "**Doe.**"

Last Name Field: Contains the last name and suffixes such as Jr or III (the third)

Business and Government Names: Business and Government names are entered entirely in the last name field. Due to size limitations (30 characters) these may be abbreviated, it is recommended to use the wildcard function.

QUERY RETURNS

Water Right Summary Page. This page appears when the file number is entered. This page provides summary information concerning the water right including: A summary listing of all associated transactions, PODs, Priority Dates, and Places Of Use. Images of the water right document can also be accessed from this page (see accessing images in help).

Transaction Summary Page. This page is accessed from the Water Right Summary Page by clicking on the transaction. This page provides summary of the transaction information including a listing of all events, conditions, comments and State Engineer actions associated with the transaction. Images of the water right documents can also be accessed from this page (see accessing images in help).

POD Summary Page. This page is accessed from the Water Right Summary Page by clicking on the POD number. This page will appear if a well log has been filed with the OSE and entered into the database. The page provides a summary of the POD including, driller and drilling information, well equipment, strata information and meter information including meter readings if available.